



## Madeley Rural Community Charity

**A Registered Company Limited by Guarantee and not having Share Capital**  
Company No: 6921078 and Registered Charity No: 1130189

Minutes of the 8<sup>th</sup> ANNUAL GENERAL MEETING held at the Madeley Centre on Saturday 17<sup>th</sup> February 2018 at 12.00 noon. Adjourned meeting from 06-12-17 which was non-quorate [less than one-third of members].

### **Present:**

**Trustees:** Anthea Bourne [Secretary], Stephen Hurd [acting Chairman], Anthony Polwart

**Individual Members:** Y Bradley, A Cottam, J Cottam, K Ellis, S Evans, A Ferrington, B Finnemore, C Finnemore, G Freeman, J Freeman, J Green, I Hughes, H Hurd, L Johnson, G Lancaster, P Lingard-Skinner, D Miller, J Morris, J Reuben, M Sciascia, A Spender, M Stead, A Treherne, E Walklett, L Walter, J Walter, H Wilson, J Woodward.

**Madeley Parish Council:** currently no representative.

**Affiliated Members:** Madeley and District U3A representative Stephen Hurd [above]; Madeley and District Community Association representative Debra Burns.

**In Attendance:** Gary Chadwick [DJH], Heather Grant [Centre Manager], Wendi Vyse [Centre Finance Assistant].

**Apologies:** J Dale.

**Non- members:** J Carey, R Foster, K Leigh.

**Quorum:** No quorum was necessary at this adjourned meeting but the Charity has 71 individual members and 2 affiliated members of whom 32 were present.

### **1. Introduction:**

As the Outgoing Chairman (Gary White) was unable to attend, the meeting was opened by Steve Hurd (Acting Chairman) who welcomed all members of the Charity to the meeting.

He presented an Overview of the Charity with its objectives of

- to operate a community centre
- to promote the use of such property in an inclusive way for the benefit of local inhabitants:
  - for meetings, lectures and classes
  - for other forms of recreation and leisure-time occupation
- in the interests of social welfare
- and with the object of improving the conditions of life of the said inhabitants.

The Centre has 7 staff members (Manager, Finance Assistant, 3 Caretakers and 2 Cleaners) who are assisted in various ways by our team of Volunteers whose help is invaluable. The Catering Team of Just Jane provide both the Centre and Lea Court with excellent service. Up to 6 Trustees are elected each year from our members who currently stand at 71. There are also 3 Trustees who are acting as representatives of the Parish Council and local organisations.

There are many activities running in the Centre covering a wide range of age groups and interests and private events such as wedding receptions and birthday parties are also catered for. Special events are organised now and again such as Spirit of Madeley, Beer Festival and Fun Days.

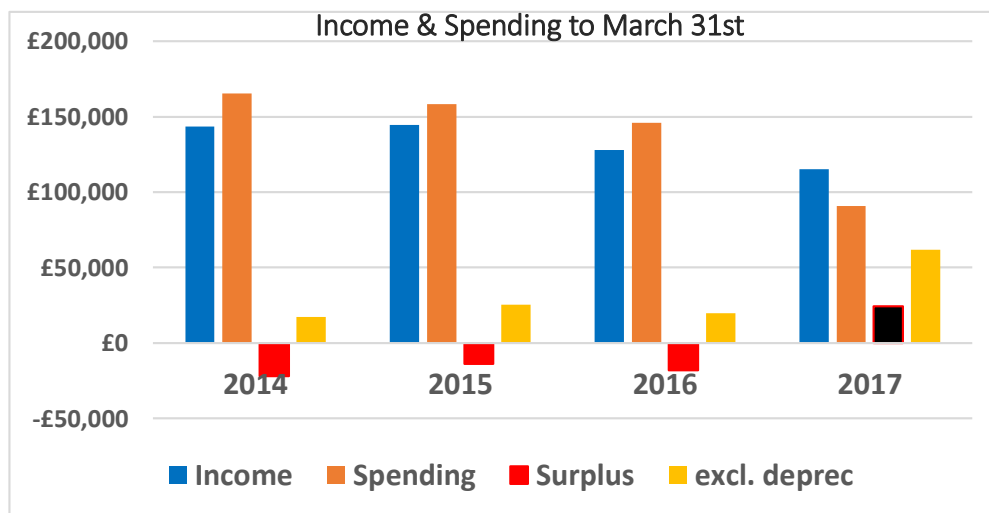
**2. Minutes of the Annual General Meetings held on October 19th 2016 and the adjourned meeting on November 16th 2016.**

The adoption of these minutes was proposed by Debbie Burns, seconded by Tony Cottam and carried unanimously.

**3. Chairman’s Report:**

Steve Hurd gave a presentation of the financial position.

Our total receipts 2016-17 were £115,000, with cash reserves on April 1st of £59,000.



Steve presented the above graph for income and expenditure over the last 4 years. It shows a decline in both. 2016-17 income was hit by loss of the Childrens Centre, loss of the Physiotherapy service and the NULBC service centre. Over the past year, there has been a 25% increase in room bookings and we are catching up on outstanding invoices. So while we have a comfortable amount of cash reserves, we need to proceed with caution.

Steve then gave a summary of the following Outgoing Chairman’s Report (Gary White) in his absence.

“After a difficult start to the year, the Madeley Centre has seen a number of significant successes and positive changes. The footfall and room bookings have increased and we are undertaking a complete review of hire charges to take into account increased inflation to ensure to the sustainability of the Charity and its community building.

Due to member feedback at the AGM 2016 the Trustees have undertaken training and advice on the current articles of association and their responsibilities in relation to the Charity.

An induction programme for all new Trustees is now in place along with a Trustee competency framework and Code of Conduct.

Since the appointment of the new Centre Manager and her new team, the Centre has seen a more positive vibe – with comments and compliments being received from users of the Centre such as efficiency of the office, bookings, preparation of the rooms and the needs of the customer are met or exceeded.

In response to the proposal to enhance community involvement, the Spirit of Madeley and its festival was borne in July this year. This was as you will all agree a very successful and thoroughly enjoyable event with our very own Mayor leading the parade through the village.

It is planned that this will become an annual event which will grow and grow. The Madeley Centre, whilst residing in Madeley covers a wider area of benefit and we would like to extend the Festival to include our surrounding rural villages.

I thank all who have supported me over the last 12 months and thank members for their on-going support for this very successful community charity.”

**4. To receive, consider and adopt the Annual Report of the Trustees and the Accounts for the year ending March 2017 with the report of the independent examiners.**

The accounts were presented by the Independent Examiner, Mr Gary Chadwick of DJH Accountants Ltd. He reported that the financial position of the charity continues to be well managed.

**5. To elect members of the Management Committee [Trustees]**

**a) Elected Members:** The current Elected Trustees were: Anthea Bourne and Anthony Polwart.

There were 6 vacancies in this category.

Nominations had been received from: Stephen Evans, Derek Miller and Anthony Polwart.

Voting by show of hands was taken individually and all three were elected nem. con.

**b) Affiliated Members:**

Nominations were received from

Madeley and District U3A: Steve Hurd

Madeley and District Community Association: Debbie Burns

**c) Parish Council:**

No nomination had been received.

**6. To re-appoint Auditors/Independent Examiners**

The reappointment of Auditors and Independent Examiners until the next AGM was approved of:

DJH Accountants Ltd

Porthill Lodge

High Street

Wolstanton

Staffordshire ST5 O EZ

**7. Any other business:**

Steve Hurd thanked Anthea Bourne and Lesley Walter for their many years of service on the Board and presented each of them with a bouquet of flowers.

The Meeting extended its thanks with applause.

Steve then thanked the Members, the Trustees and Independent Examiners for their work with the Charity and Madeley Centre and declared the meeting closed at 12.52pm.

Signed .....